

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORKX-----  
JESSICA ISRAEL,

Plaintiff,

-v-

UNUM LIFE INSURANCE COMPANY  
OF AMERICA,

Defendant.

X-----  
X

USDC SDNY
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DATE FILED: 9/3/2024

**ORDER FOR CONFERENCE  
PURSUANT TO RULE 16**

21-CV-4335 (GHW) (HJR)

**HENRY J. RICARDO, United States Magistrate Judge.**

The Court shall hold a case management conference on September 19, 2024, at 11:00 a.m. by telephone. Counsel should contact chambers using the Court's conference line, (646) 453-4442 (Conference ID: 568 010 359#).

In preparation for and while engaging in a teleconference, please follow these guidelines:

1. Use a landline whenever possible.
2. Use handset rather than speakerphone.
3. Identify yourself each time you speak.
4. Be mindful that, unlike in a courtroom setting, interrupting can render both speakers unintelligible.
5. Mute when not speaking to eliminate background noise and prevent interruptions.
6. Avoid voice-activated systems that don't allow speaker to know when someone else is trying to speak and that cut off the beginning of words.

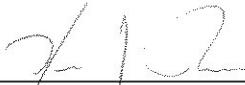
Upon receipt of this order, counsel are directed to confirm with all other counsel that each party to this proceeding has received a copy of this order.

Counsel of record must attend the conference. If counsel of record has not filed a notice of appearance, they must do so by the date of the conference.

Any application for a change in the date of the conference must be made by letter-motion filed on ECF within five days of this order, unless there is good cause justifying a later application. Prior to requesting an adjournment, the party making the request should contact the Deputy Clerk, Roberto Diaz, Roberto\_Diaz@nysd.uscourts.gov, to determine alternative dates on which the Court is available for a rescheduled court appearance. The party must then request an adjournment by letter-motion that includes (1) a statement as to all other parties' positions on the proposed change in date and (2) a proposal for an alternative date for the conference (as provided by the Deputy Clerk) for which all parties are available.

**SO ORDERED.**

Dated: September 3, 2024  
New York, New York

  
HENRY J. RICARDO  
United States Magistrate Judge